

If you are a current student, please register for classes online via WebAdvisor on The Hub.

Others can either print this form and fill it out or fill out this form, sign it, save it to your device, then email the saved form to [registration@southeast.edu](mailto:registration@southeast.edu)



# REGISTRATION FORM CREDIT COURSES

PLEASE PRINT CLEARLY

Legal Name: Last		First		Middle		SCC ID Number	
Former Name:		E-mail Address: (required for students on class waitlists)				Social Security Number	
Local / Preferred Mailing Address:		City		State	Zip	County	
Permanent Address:		City		State	Zip	County	
Birth Date: / /		I identify as: <input type="checkbox"/> Male <input type="checkbox"/> Female		Ethnicity (select one): <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino		Race (select one or more): <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White	
Cell Phone:		Home Phone:		Business Phone:		Veteran or Dependent Utilizing Military Benefits <input type="checkbox"/> Yes <input type="checkbox"/> No Resident of Nebraska <input type="checkbox"/> Yes <input type="checkbox"/> Non-Resident	
High School Attended / GED <sup>®</sup> :		City		State	Start Date (mo/year)	Graduation Date (mo/year)	
College Attended Post High School:		City		State	Start Date (mo/year)	End Date (mo/year)	

✓CHECK ONE:

- Beatrice Campus • Fax 402-228-8935
- Lincoln Campus • Fax 402-437-2402
- Milford Campus • Fax 402-761-2324

TERM	
Year: 20 _____	
<input type="checkbox"/> Fall	<input type="checkbox"/> Spring <input type="checkbox"/> Summer
<input type="checkbox"/> Yes, I am Declared (list program of study)	

NEWSPAPER RELEASE	
Hometown Newspaper: _____	
Address: _____	
_____	
_____	

## CREDIT COURSES

Course Number												Course Title	Credit Hours	Begin Time	End Time	Room	Days	LAST DAY to Drop With Refund
E	N	G	L	1	1	2	0	L	N	8	1	ENGLISH BASICS (sample only)	3	8 a.m.	9:20	T-5	T/R	←

**Day designations** when class meets are:  
M = Monday, T = Tuesday,  
W = Wednesday  
R = Thursday, F = Friday  
S = Saturday, U = Sunday  
**(T R means class meets Tuesday AND Thursday)**

OFFICE USE ONLY	
Data Entry	_____
Date	_____

**TOTAL CREDIT HOURS**

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_ **Program Director/Advisor Signature** \_\_\_\_\_

- Submission of this form indicates that I understand:**
- My information is complete and I am accountable for the tuition and fees and subject to a grade in the courses listed;
  - To drop or withdraw from classes, I must submit an 'Official Drop/Add Form for Credit Classes' in writing to the Registration Office located in Student Affairs or drop the classes using WebAdvisor. Failure to attend a course does not constitute an official drop;
  - I understand tuition charges and refund policies are published in the [College Catalog](#);
  - The personal information contained herein is correct as shown; and
  - Any changes in SSN, legal name, address, residency, etc., must follow the College procedures in the [College Catalog](#).

**Equal Opportunity/NonDiscrimination Policy** - It is the policy of Southeast Community College to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of Southeast Community College's policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th Street Place, Lincoln, NE 68510, 402-323-3412, FAX 402-323-3420, or [jsoto@southeast.edu](mailto:jsoto@southeast.edu).

**Declaración de política sobre equidad/antidiscriminación** - La política pública de Southeast Community College es de proveer equidad, y prohíbe discriminación, en todos asuntos referentes a la admisión, participación, y empleo contra toda persona por motivo de raza, color, religión, sexo, edad, estado civil, origen nacional, etnia, condición de veterano, orientación sexual, incapacidad, u otros factores prohibidos por ley o política del Colegio. Preguntas relacionadas a la política sobre equidad/antidiscriminación de Southeast Community College deben dirigirse a: Vice President for Access/Equity/Diversity, SCC Area Office, 301 S 68 Street Place, Lincoln, NE 68510, 402-323-3412, FAX 402-323-3420, o [jsoto@southeast.edu](mailto:jsoto@southeast.edu).