

SOUTHEAST COMMUNITY COLLEGE

Chairperson Nancy Seim called the regular meeting of the Southeast Community College Board of Governors to order at 3:00 p.m. on Tuesday, December 17, 2019, at the Lincoln Campus, Rooms V-103/104, 8800 O Street, Lincoln, Nebraska.

ROLL CALL:

Present:

Nancy Seim, Lincoln
Robert Feit, Lincoln
Kathy Boellstorff, Johnson
Dale Kruse, Beatrice
James Garver, Lincoln
Keith Hammons, Weeping Water
Edward Price, Lincoln
Lynn Schluckebier, Seward
Ellen Weissinger, Lincoln
Kristin Yates, Lincoln
Linda Hartman, Faculty Representative
Nicole Daharsh, Lincoln Campus Student Representative

Absent:

None

Others Attending:

Paul Illich, President
Rex Schultze, Legal Counsel
Lynda Heiden, SCC Area

Registered Visitors:

Stu Osterthun, SCC Area
Edward J Koster, SCC Milford
Bruce Tangeman, SCC Area
Bob Morgan, SCC Beatrice
Dennis Headrick, SCC Area
Arlyn Uhrmacher, Area Resident
Bev Cummings, SCC Lincoln
Robin Moore, SCC Area
Saul Cahn, SCC Lincoln
Darius Herron, Student Senate-Lincoln
Bob Redler, Faculty Association
Mike Pegram, Student Affairs

On behalf of the Board of Governors, Chairperson Seim presented a plaque in recognition of Steve Ottmann's service to Southeast Community College to family members, John DeFord (grandson), Olivia DeFord (granddaughter), and daughter Mariah DeFord.

Chairperson Seim also announced that memorial funds in honor of Steve Ottmann were contributed by the family to the Board of Governors Scholarship Fund. Over \$3,000 was donated.

Ms. Daharsh announced that the Student Senate is working with the Welding Program to create a bench in Mr. Ottmann's honor to be placed in the Healing Garden.

Chairperson Seim welcomed everyone to the meeting.

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Seim stated the public meeting notice had been published in the Lincoln Journal Star on Monday, December 9, 2019, as well as posted on the bulletin board in the Area Office and the website.

She indicated that the meeting is conducted according to the principles of the revised Robert's Rules of Order.

Chairperson Seim indicated that supplementary materials were available at the entrance of the room, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, #11. To testify during this time any member of the audience may approach the Board table. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

CONSENT AGENDA

- a. Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items
 - 1) Approval of Agenda as Presented or Amended
 - 2) Approval of Minutes of November 19, 2019 Regular Board Meeting & November 19, 2019 Work Session Minutes
 - 3) Approval and Ratification of Bills and Claims
 - 4) Approval of Personnel Changes for College Administrative and Support Personnel
 - 5) Approval of Hiring and/or Resignations of Instructional Staff

Mr. Schluckebier moved approval of the consent agenda. Seconded by Mr. Feit.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

| <u>FOR (10):</u> | <u>AGAINST (0)</u> | <u>ABSENT (0)</u> |
|------------------|------------------------------|-------------------|
| Schluckebier | | |
| Feit | | |
| Boellstorff | | |
| Yates | | |
| Hammons | <i>Motion Carried</i> | |
| Weissinger | | |
| Price | | |
| Garver | | |
| Kruse | | |
| Seim | | |

*Upon being called for their vote, the Board members listed below stated:

With regard to the Consent Agenda items for Bills and Claims, I abstain from the action with regard to the voucher number (listed below) and vote to approve all other bills and claims and all other Consent Agenda items.

| | |
|-----------------|--|
| Ms. Boellstorff | V0717673 |
| Mr. Feit | V0717148 |
| Dr. Kruse | V0717607 |
| Ms. Seim | V0717752 |
| Dr. Weissinger | V0717575, V0718292, V0718298, V0718327, V0718764, V0719564 |

FINANCIAL REPORT

Dr. Illich reviewed the financial report for the period through November 30, 2019. He also reviewed the investment accounts.

Budgeted Revenue/Actual Revenue & Budgeted Expenses/Actual Expenses

| Revenue: | Variance: | |
|-----------------------|----------------------|--------------|
| Local Taxes | \$856,729 | |
| Tuition | (\$708,084) | |
| Other | \$ 13,361 | |
| Total Revenues | \$162,006 | 0.46% |
| Expenses | | |
| Personal Services | (\$4,485,098) | |
| Operating | \$578,798 | |
| Travel | (\$97,751) | |
| Equipment | \$1,214,682 | |
| Total Expenses | (\$2,789,369) | -7.3% |
| Net Position | \$2,951,375 | |

FINANCIAL REPORT (continued)

The budget report ending November 30, 2019 showed:

| | |
|----------------------------------|-----|
| Percentage of Budget year | 42% |
| Percentage of Budget spent | 38% |
| Percentage of Board budget spent | 24% |

Dr. Kruse moved acceptance of the financial report. Seconded by Garver

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

| <u>FOR (10):</u> | <u>AGAINST (0)</u> | <u>ABSENT (0)</u> |
|-------------------------|-------------------------------------|--------------------------|
| Kruse | | |
| Garver | | |
| Feit | | |
| Yates | | |
| Price | | |
| Weissinger | | |
| Boellstorff | | |
| Hammons | | |
| Schluckebier | | |
| Seim | | |
| | <i><u>Motion Carried</u></i> | |

BOARD MEMBER REPORTS

Board members reported attendance at the following:

Mr. Feit stated he attended a Progress Lincoln meeting in the morning. The vital signs of Lincoln were discussed. Lincoln's population increased by 33,000 people last year. He passed around information from the meeting.

BOARD TEAM REPORTS

Executive. Chairperson Seim stated the team met and set the agenda.

HR/Equity. Dr. Kruse reported the team met prior to the meeting, and they have an agenda item later in the meeting.

Planning. Mr. Hammons reported they met prior to the meeting and reviewed the Board evaluations. Next year they will do things differently, holding two different work sessions, one in July and the other in November, to deal with Board evaluations and the President's evaluation.

Finance & Facilities. Ms. Boellstorff handed out copies of the facilities projects and progress. She indicated that Construction Manager at Risk approval will be needed for the Ag facilities in February or March. The proposed Healing Gardens will also need to be handled in the near future.

Ms. Boellstorff also indicated they discussed two items that are on the agenda for approval later in the meeting: Truck Driving Renovation Project and the Restroom Remodel. Both of these are for the Milford Campus. She stated that the Truck Driving project needs to be completed by August.

Ms. Boellstorff pointed out that the SCC Pocket Profile had been printed recently. She thanked Mr. Osterthun for providing this to them.

Board Officer Interest Forms

Chairperson Seim handed out the officer interest forms for 2020. She requested that they be returned to her by the end of the meeting.

PRESIDENT'S REPORT

Dr. Illich reported on and/or handed out information on the following

- A grant is being pursued through Rotary 14 for the healing garden.
- Dr. Headrick will retire in March 2020. A committee is being formed to work on the major endeavor of finding a replacement.
- The Program Statement approved recently will be reviewed by the Coordinating Commission in March 2020
- Dr. Illich recently met with Senator Geist.
- Dr. Illich reported the Lincoln Campus cafeteria has been discontinued. Instead they will be using a grill and a fresh food market after hours (salads, heat & eat). There is excitement about this transition.
- Attended a press conference with Governor Ricketts on his Compete to Complete initiative.

Ms. Jorgens worked on new beverage contract. As of January 1 the College will sell Coca-Cola products rather than Pepsi. However, the contract excludes the Course Restaurant and Coffee Shop.

A video that is part of the new student recruitment campaign was shown by Mr. Osterthun. Mr. Herron and Ms. Daharsh are in the video.

FACULTY ASSOCIATION REPORT

Mr. Redler reported there have been a lot of challenges with the semester. They are working to fix any identified problems.

He brought poinsettias for the Board Members, courtesy of the Faculty Association. Mr. Redler wished the Board Members a Happy Holiday. Chairperson Seim thanked the Faculty Association for remembering the Board.

STUDENT ACTIVITIES REPORT

Nicole Daharsh introduced Darius Herron, vice president of the Lincoln Campus Student Senate. Mr. Herron gave the student activities report. He expressed condolences to the Ottmann Family and indicated that Mr. Ottmann was well thought of and he would be missed.

Mr. Herron reported that at the beginning of the semester the Student Senate had 14 members and ended the semester with 16 members. Seven programs were represented at the beginning and end of the semester, or 21% of the programs are represented on the Student Senate.

Mr. Herron indicated that it was a new and exciting semester, with their biggest focus getting students more engaged in life on campus. Their biggest wellness event was suicide prevention, and the Student Senate served pancakes and juice while providing information. Some of the other events offered were: alcohol awareness, relaxation events – therapy dogs and massage chairs.

PUBLIC COMMENT

There was no public comment.

Administrative Presentation/Board Review

NEW FACULTY INITIATIVES PRESENTATION

Presenter: Amanda Baron, Associate Dean of Arts and Sciences
Presentation Title: New Faculty Initiatives

Dr. Amanda Baron, along with Saul Cahn, Sociology Instructor, presented the new faculty initiatives.

Dr. Baron indicated she has been with SCC as an instructor for 23 years and is in her second year as Associate Dean.

Dr. Baron and Mr. Cahn shared new initiatives undertaken by the faculty in the Arts & Sciences Division. These initiatives seek to create and sustain conditions that enable SCC students, staff, and faculty to experience a transformation intellectually, socially, and personally. There were three goals in mind when the initiatives were developed.

- Provide learning and outreach opportunities for students, staff, faculty, and the community at large.
- Engage faculty in cross-disciplinary efforts
- Connect department endeavors with division and college goals

There are eight new initiatives focuses: 1) Learning communities, 2) Voices of our times, 3) STEAM education initiative, 4) Student recognition award, 5) Student research award, 6) Excellence in teaching award, 7) Classroom research award, and 8) Teaching and learning best practices.

The faculty already do the following: speech contest, leadership & college success conference, Illuminations publication, and Latinx heritage read in.

New Arts and Sciences goals include Strategic plan goals under 1.4 accessibility, 2.1 student engagement, and 3.3 undergraduate research, academic honors. The Division goals include: Classroom action research initiative (CARI), Purpose, Effective teaching, Process of inquiry, Data driven, Improvement.

This was followed by an exercise that the Board participated in.

2020-21 BUDGET CALENDAR

Ms. Jorgens reviewed the 2020-21 budget calendar.

Dr. Weissinger questioned moving the setting of tuition rates later to when property tax is set in the fall. Mike Pegram, Student Affairs, indicated that it is an advantage to set tuition rates early when students are looking at postsecondary institutions and tuition rates.

Dr. Illich pointed out that in the new strategic plan one of new objectives in the financial goals is to develop a master financial plan to look at where the College is heading.

2018-19 FINANCIAL AUDIT PRESENTATION

Ms. Jorgens introduced Kerry Gustafsson, auditor from Dana F. Cole. Ms. Jorgens and Ms. Gustafsson reviewed the 2018-19 financial audit.

Ms. Jorgens reviewed Management's Discussion and Analysis. This is information from the College summarizing the audit from the College's perspective. Ms. Jorgens reviewed the contents of the audit.

Ms. Jorgens went on to review the Statement of Net Position, Statement of Revenues, Expenses, and Changes in Net Position; and Statement of Cash Flows.

Ms. Gustafsson reported on federal award expenditures (page 35-36). There were over \$26 million of federal funds that flowed through the College, and the federal funds were a major focus of the audit.

Ms. Gustafsson pointed out the schedule of findings. She stated they did not identify any deficiencies in internal control that they consider to be material weaknesses.

2018-19 FTE/REU AUDIT PRESENTATION

Robin Moore reviewed the FTE/REU audit. She provided a summary of the FTE/REU audit information and explained the weighting mechanism used for the Community College state funding system. She indicated that FTE was down in 2018-19.

Ms. Gustafsson reported that the FTE/REU audit requires them to perform specific procedures designed to make sure reporting is accurate. To do this they review attendance records and transcripts.

*Chairperson Seim declared the Board in recess at 4:34 p.m.

*Chairperson Seim declared the Board in regular session at 4:51 p.m.

2020-24 STRATEGIC PLAN

Shawna Herwick, Administrative Director of Planning and Accreditation, presented an overview of a draft of the 2020-24 Strategic Plan. She highlighted the significant changes from the 2015-19 Strategic Plan. The top ten revisions, from building on the successes of 2015-2019, are:

1. Focus on accessibility
2. Collaboration and enhanced programmatic agility
3. Combined student success and student enrichment and created a new communication and public awareness goal
4. Enhance emotional Intelligence and resiliency among employees and students
5. Improve college-wide and program advising
6. Expand course and program delivery options
7. Strengthen employee engagement through participatory governance
8. Promote legislation to improve financial stability and increase fund reserves
9. Demonstrate responsible institutional practices through compliance with HLC, Dept. of Ed, etc. requirements
10. Enhance capacity for data-driven decisions through improved integrated continuous improvement processes

The new plan includes a new vision statement, revised mission and value statements, and modified goals and objectives. The Board will consider the 2020-24 Strategic Plan for approval in January.

DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

RESIDENT AND OUT OF STATE TUITION AND FEES

Ms. Jorgens reviewed proposed tuition and fees for 2020-21. Dr. Illich pointed out that the student fee has been increased to maximize facility improvement revenue.

Ms. Cummins pointed out that when visiting with the student senates, they were appreciative of the focus on facilities and the investment in the students.

Dr. Weissinger moved to approve 2020-21 tuition rates as outlined in Scenario 1 of the support information. The same dollar increase in tuition and fees for Nebraska Residents will also be applied to the Non-Nebraska Resident rates. Seconded by Mr. Feit. (documentation attached to end of minutes)

Chairperson Seim asked for discussion. It was pointed out that Scenario 1 is no increase in tuition but increasing the student fee per credit hour by \$3.

Roll call vote follows:

FOR (9):

Weissinger
Feit
Boellstorff
Schluckebier
Hammons
Price
Garver
Kruse
Seim

AGAINST (1)

Yates

ABSENT (0)

Motion Carried

ROOM AND BOARD RATES

Ms. Jorgens reviewed the room and board rates for 2020-2021.

Ms. Boellstorff moved to approve the 2020-21 room and board rates as presented and incorporated herein by reference. Seconded by Mr. Schluckebier. (documentation attached to end of minutes)

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

FOR (10):

Boellstorff
Schluckebier
Kruse
Hammons
Garver
Feit
Yates
Price
Weissinger
Seim

AGAINST (0)

ABSENT (0)

Motion Carried

FIRE PROTECTION TECHNOLOGY PROGRAM CHANGES

Dr. Illich indicated that information was presented last month on the need to discontinue the Fire Prevention Technology Program and the Fire Emergency Service Management Program.

Legal Counsel Rex Schultze stated that the following resolution complies with the College's RIF policy.

Dr. Kruse moved approval of the following resolution with regard to discontinuation of the Fire Prevention Technology Program and the Fire Emergency Service Management Program.

WHEREAS, due to declining enrollment, changes in financial support, changing programs, changing attendance centers, budget limitations and other administrative and financial factors, it is necessary that programs and staff positions offered by this College be reviewed and that a determination be made as to those programs and staff positions that should be discontinued, reduced or changed; and

WHEREAS, the Board of Governors has taken action to reduce other expenses so as to affect classroom expenses as a last resort; and

WHEREAS, the Board of Governors has determined that it is necessary and appropriate to reduce programs and staff positions for the College to eliminate and end the Fire Prevention Technology Program (FPT Program) and the Fire Emergency Service Management Program (FESM Program) due to declining enrollment, changes in financial support, changing programs, budget limitations and other administrative and financial factors specifically related to the FPT Program.

NOW, THEREFORE, BE IT RESOLVED that the following changes in programs and staff positions are made effective at the end of this 2019-2020 College school year:

1. Modify and change the College's educational program to eliminate and end the Fire Prevention Technology Program (FPT Program) and the Fire Emergency Service Management Program (FESM Program) due to declining enrollment, changes in financial support, changing programs, budget limitations and other administrative and financial factors specifically related to the FPT Program; and,

2. As a result of the change in circumstances resulting from the elimination of the FPT Program, reduce the instructional staff for the FPT Program and FESM Program by two full time equivalency (2.0 F.T.E.) positions.

Seconded by Mr. Feit.

Chairperson Seim asked for discussion. It was pointed out it should be Fire Protection instead of Fire Prevention.

Mr. Garver moved to amend the motion to change "Prevention" to "Protection." Seconded by Mr. Schluckebier.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

| <u>FOR (10):</u> | <u>AGAINST (0)</u> | <u>ABSENT (0)</u> |
|-------------------------|---------------------------|--------------------------|
| Garver | | |
| Schluckebier | | |
| Hammons | | |
| Yates | | |
| Boellstorff | | |
| Feit | | |
| Weissinger | | |
| Price | | |
| Kruse | | |
| Seim | | |

Motion Carried

MOTION AMENDED TO READ:

approval of the following resolution with regard to discontinuation of the Fire Protection Technology Program and the Fire Emergency Service Management Program.

WHEREAS, due to declining enrollment, changes in financial support, changing programs, changing attendance centers, budget limitations and other administrative and financial factors, it is necessary that programs and staff positions offered by this College be reviewed and that a determination be made as to those programs and staff positions that should be discontinued, reduced or changed; and

WHEREAS, the Board of Governors has taken action to reduce other expenses so as to affect classroom expenses as a last resort; and

WHEREAS, the Board of Governors has determined that it is necessary and appropriate to reduce programs and staff positions for the College to eliminate and end the Fire Protection Technology Program (FPT Program) and the Fire Emergency Service Management Program (FESM Program) due to declining enrollment, changes in financial support, changing programs, budget limitations and other administrative and financial factors specifically related to the FPT Program.

NOW, THEREFORE, BE IT RESOLVED that the following changes in programs and staff positions are made effective at the end of this 2019-2020 College school year:

1. Modify and change the College's educational program to eliminate and end the Fire Protection Technology Program (FPT Program) and the Fire Emergency Service Management Program (FESM Program) due to declining enrollment, changes in financial support, changing programs, budget limitations and other administrative and financial factors specifically related to the FPT Program; and,
2. As a result of the change in circumstances resulting from the elimination of the FPT Program, reduce the instructional staff for the FPT Program and FESM Program by two full time equivalency (2.0 F.T.E.) positions.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

| <u>FOR (10):</u> | <u>AGAINST (0)</u> | <u>ABSENT (0)</u> |
|-------------------------|---------------------------|--------------------------|
| Kruse | | |
| Feit | | |
| Garver | | |
| Boellstorff | | |
| Hammons | | |
| Schluckebier | | |
| Yates | | |
| Price | | |
| Weissinger | | |
| Seim | | |

Motion Carried

2018-19 FINANCIAL AUDIT ACCEPTANCE

Mr. Garver moved to accept the 2018-19 financial audit. Seconded by Mr. Schluckebier.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

| <u>FOR (10):</u> | <u>AGAINST (0)</u> | <u>ABSENT (0)</u> |
|-------------------------|---------------------------|--------------------------|
| Garver | | |
| Schluckebier | | |
| Hammons | | |
| Yates | | |
| Boellstorff | | |
| Feit | | |
| Weissinger | | |
| Price | | |
| Kruse | | |
| Seim | | |

Motion Carried

2018-19 FTE/REU AUDIT ACCEPTANCE

Mr. Feit moved to accept the 2018-19 FTE/REU audit report as presented. Seconded by Dr. Weissinger.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

| <u>FOR (10):</u> | <u>AGAINST (0)</u> | <u>ABSENT (0)</u> |
|------------------|------------------------------|-------------------|
| Feit | | |
| Weissinger | | |
| Price | | |
| Yates | | |
| Garver | <i>Motion Carried</i> | |
| Boellstorff | | |
| Hammons | | |
| Schluckebier | | |
| Kruse | | |
| Seim | | |

EXECUTIVE SESSION – PERSONNEL MATTERS

President’s Evaluation

Discuss, consider and take all necessary action with regard to the annual evaluation of the SCC President, Dr. Paul Illich, for the 2019-2020 contract year and the 2020 contract year to date.

Mr. Schluckebier moved that the Board go into executive session for the purposes of discussing Dr. Illich’s evaluation to prevent needless injury to Dr. Illich’s reputation or the reputation of another person, and for the protection of the public interest to avoid compromising or damaging the President’s relationships with staff and/or the President’s effectiveness as the educational leader of the College, and invite Dr. Illich and legal counsel to be present during all or part of such executive session. Seconded by Mr. Feit.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

| <u>FOR (10):</u> | <u>AGAINST (0)</u> | <u>ABSENT (0)</u> |
|------------------|------------------------------|-------------------|
| Schluckebier | | |
| Feit | | |
| Garver | | |
| Boellstorff | <i>Motion Carried</i> | |
| Hammons | | |
| Kruse | | |
| Yates | | |
| Price | | |
| Weissinger | | |
| Seim | | |

Chair Seim declared the Board in executive session at 5:22 p.m.

Attending: Schluckebier, Feit, Garver, Boellstorff, Hammons, Kruse, Yates, Price, Weissinger, Seim, Schultze

Mr. Schluckebier moved that the Board come out of executive session at 5:40 p.m. on December 17, 2019. Seconded by Mr. Feit

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

| <u>FOR (10):</u> | <u>AGAINST (0)</u> | <u>ABSENT (0)</u> |
|-------------------------|---------------------------|--------------------------|
| Schluckebier | | |
| Feit | | |
| Garver | | |
| Boellstorff | | |
| Hammons | | |
| Kruse | | |
| Yates | | |
| Price | | |
| Weissinger | | |
| Seim | | |

Motion Carried

PRESIDENTIAL EVALUATION SUMMARY STATEMENT

Nancy Seim, Board chairperson, read a statement summarizing the results of Dr. Illich's evaluation.

Dr. Kruse moved that the Board finds that Dr. Illich has met the goals set for the 2019-2020 contract year and the 2019-2020 contract year to date; approves the Evaluation Summary and Summary Statement and authorizes the Board Chair to read the summary statement prepared by the Board of Governors into the record to place the evaluation summary and summary statement in the Dr. Illich's personnel file. Seconded by Mr. Schluckebier.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

| <u>FOR (10):</u> | <u>AGAINST (0)</u> | <u>ABSENT (0)</u> |
|-------------------------|---------------------------|--------------------------|
| Kruse | | |
| Schluckebier | | |
| Hammons | | |
| Yates | | |
| Boellstorff | | |
| Feit | | |
| Weissinger | | |
| Price | | |
| Garver | | |
| Seim | | |

Motion Carried

TRUCK DRIVING RENOVATION PROJECT – MILFORD

Ms. Boellstorff moved to approve CIF funding for construction/renovation costs of \$1,997,634 to update the Industry Training Center Building, pave the East Loop Road on Milford Campus and build a backing concourse in preparation for relocation of the Truck Driving Program to the Milford Campus. Second by Mr. Hammons.

Ms. Boellstorff stated that the Facilities Team supports moving forward with this project.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

| <u>FOR (10):</u> | <u>AGAINST (0)</u> | <u>ABSENT (0)</u> |
|-------------------------|---------------------------|-------------------------------------|
| Boellstorff | | |
| Hammons | | |
| Schluckebier | | |
| Kruse | | |
| Garver | | |
| Feit | | |
| Yates | | |
| Price | | |
| Weissinger | | |
| Seim | | |
| | | <i><u>Motion Carried</u></i> |

RESTROOM REMODEL – MILFORD

Mr. Feit moved to approve CIF expenditures of \$89,900 to replace the main hall Bathroom in Eicher Technical Center with a new Male and Female Restroom complex. Seconded by Mr. Schluckebier.

Ms. Boellstorff stated that the Facilities Team supports moving forward with this project.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

| <u>FOR (10):</u> | <u>AGAINST (0)</u> | <u>ABSENT (0)</u> |
|-------------------------|---------------------------|-------------------------------------|
| Feit | | |
| Schluckebier | | |
| Hammons | | |
| Yates | | |
| Boellstorff | | |
| Weissinger | | |
| Price | | |
| Garver | | |
| Kruse | | |
| Seim | | |
| | | <i><u>Motion Carried</u></i> |

COLLEGE POLICY APPROVAL OF BOARD OF GOVERNORS SECTION A

Dr. Kruse stated that the policy information is tabled until next month.

LEGAL COUNSEL REPORT

Legal counsel apologized for the wrong wording for the Fire Protection Program motion/resolution.

TIME AND PLACE FOR JANUARY MEETING

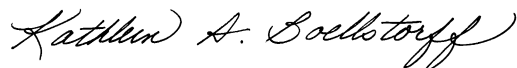
Chairperson Seim reported that the next regular Board meeting is scheduled for Tuesday, January 21, at 2 p.m., at the Holthus Convention Center, in York, Nebraska. IT will be followed by a special meeting to interview candidates for the at large vacancy on the Board of Governors.

GOOD OF THE ORDER AND PUBLIC COMMENT

Chairperson Seim reminded Board members to turn in their interest forms before they left.

ADJOURNMENT

Chairperson Seim adjourned the meeting at 5:45 p.m.



Kathy Boellstorff



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Lincoln Campus 8800 O St. Lincoln, NE 68520-1299 402-471-3333/800-642-4075 FAX: 402-437-2402
Milford Campus 600 State St. Milford, NE 68405-8498 402-761-2131/800-933-7223 FAX: 402-761-2324

Learning Centers In Falls City, Hebron, Nebraska City, Plattsmouth, Wahoo, and York
Deaf TDD 402-437-2702

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SOUTHEAST COMMUNITY COLLEGE BOARD OF GOVERNORS

Tuesday, December 17, 2019
Lincoln Campus, Room V-103/104
8800 "O" Street, Lincoln, Nebraska

REGULAR MEETING AGENDA - 3:00 P.M.

1. Meeting Called to Order 3:00 p.m.
2. Roll Call 3:05
3. Public Meeting Law Compliance Statement 3:06
4. Consent Agenda
 - a. Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items
 - 1) Approval of Agenda as Presented or Amended
 - 2) Approval of Minutes of November 19, 2019 Regular Board Meeting and work session minutes of November 19, 2019
 - 3) Approval and Ratification of Bills and Claims
 - 4) Personnel Changes for College Administrative and Support Personnel
 - 5) Approval of Hiring / Resignations / Terminations of Instructional Staff
5. Financial Report 3:11
6. Board Member Reports 3:20
7. Board Team Reports 3:30
 - a. Board Officer Interest Forms
8. President's Report 3:35
9. Faculty Association Report 3:50
10. Student Activities Report 3:55
11. Public Comment 4:00
12. Administrative Presentation/Board Review
 - a. New Faculty Initiatives Presentation 4:05
 - b. 2020-2021 Budget Calendar 4:20
 - c. 2018-19 Financial Audit Presentation 4:35
 - d. 2018-19 FTE/REU Audit Presentation 4:45
- BREAK
- e. 2020-24 Strategic Plan 5:00
13. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:
 - a. Resident and Out of State Tuition and Fees 5:05
 - b. Room and Board Rates 5:10
 - c. Fire Protection Technology Program Changes 5:15
 - d. 2018-19 Financial Audit 5:20
 - e. 2018-19 FTE/REU Audit 5:25



Area Office
Beatrice Campus
Lincoln Campus
Milford Campus

| | | | | |
|-----------------------|--------------|------------|---------------------------|-------------------|
| 301 S. 68th St. Place | Lincoln, NE | 68510-2449 | 402-323-3400/800-642-4075 | FAX: 402-323-3420 |
| 4771 W. Scott Rd. | Beatrice, NE | 68310-7042 | 402-228-3468/800-233-5027 | FAX: 402-228-8935 |
| 8800 O St. | Lincoln, NE | 68520-1299 | 402-471-3333/800-642-4075 | FAX: 402-437-2402 |
| 600 State St. | Milford, NE | 68405-8498 | 402-761-2131/800-933-7223 | FAX: 402-761-2324 |

Learning Centers
Deaf TDD

In Falls City, Hebron, Nebraska City, Plattsmouth, Wahoo, and York
402-437-2702

www.southeast.edu

- f. Executive Session – Personnel Matters 5:30
 - 1) President’s Evaluation
- g. Presidential Evaluation Summary Statement 5:35
- h. Truck Driving Renovation Project – Milford 5:40
- i. Restroom Remodel – Milford 5:45
- j. College Policy Approval of Board of Governors Section A 5:50
- 14. Legal Counsel Report (Executive/closed session possible) 5:50
- 15. Time and Place for January Meeting 5:50
- 16. Good of the Order and Public Comment 5:55
- 17. Adjournment 5:57

The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.

Southeast Community College
2020-2021 Proposed Tuition Rates for Nebraska & Non Nebraska Residents
Comparison for 30 Semester Hours

| Proposed SCC 2020-21 Semester | | | | | |
|----------------------------------|--------------|------------|------------|------------|------------|
| | SCC Scenario | | | | |
| | 2019-2020 | Scenario 1 | Scenario 2 | Scenario 3 | Scenario 4 |
| Tuition Increase per Credit Hour | \$ - | \$ - | \$ - | \$ 1.00 | \$ 1.00 |
| Fee Increase per Credit Hour | \$ - | \$ 3.00 | \$ 4.00 | \$ 2.00 | \$ 3.00 |
| Tuition per Credit Hour | \$ 102.00 | \$ 102.00 | \$ 102.00 | \$ 103.00 | \$ 103.00 |
| Fees per Credit Hour | 6.00 | 9.00 | 10.00 | 8.00 | 9.00 |
| Dollar Change per Credit Hour | \$ 108.00 | 111.00 | 112.00 | 111.00 | 112.00 |
| | | 3.00 | 4.00 | 3.00 | 4.00 |

| NE Community College 2020-21 Semester Rates vs SCC Proposed 2020-21 Semester Rates | | | | | | |
|--|-------------------------|----------------------------|------------|------------|------------|------------|
| | 2020-2021 Other 5 CC | SCC Scenario for 2020-2021 | | | | |
| | | 2019-2020 | Scenario 1 | Scenario 2 | Scenario 3 | Scenario 4 |
| Tuition | 99.70 | \$ 102.00 | \$ 102.00 | \$ 102.00 | \$ 103.00 | \$ 103.00 |
| Fees | 15.20 | 6.00 | 9.00 | 10.00 | 8.00 | 9.00 |
| Total | 114.90 | 108.00 | 111.00 | 112.00 | 111.00 | 112.00 |
| Dollar Change | | | 3.00 | 4.00 | 3.00 | 4.00 |
| <hr style="border-top: 1px dashed black;"/> | | | | | | |
| Total for 30 Semester Hours | | | | | | |
| Tuition | 2,991.00 | 3,060.00 | 3,060.00 | 3,060.00 | 3,090.00 | 3,090.00 |
| Fees | 456.00 | 180.00 | 270.00 | 300.00 | 240.00 | 270.00 |
| Total for 30 Semester Hours | 3,447.00 | 3,240.00 | 3,330.00 | 3,360.00 | 3,330.00 | 3,360.00 |
| Change from 19-20 | | | | | | |
| Dollar amount | 75.00 | - | 90.00 | 120.00 | 90.00 | 120.00 |
| % change | 2.22% | 0.00% | 2.78% | 3.70% | 2.78% | 3.70% |

**Southeast Community College
Room and Board Rates per Semester
Fiscal 2020-2021**

**Southeast Community College
Room and Board Rates per Semester
Fiscal 2019-2020**

| Milford Residence Halls 2020-2021 | | |
|---|---------------|---------------|
| 14 Meal Plan per Week: 80 Day Meal Plan per Semester | | |
| | <u>Single</u> | <u>Double</u> |
| Pioneer Hall | n/a | \$ 3,148 |
| Cornhusker Hall | \$ 2,938 | \$ 2,798 |
| Prairie Hall | \$ 4,038 | \$ 3,898 |
| * Based on 160 board days for fall 2020 and spring 2021 | | |

| Milford Residence Halls 2019-2020 | | |
|---|---------------|---------------|
| 14 Meal Plan per Week: 80 Day Meal Plan per Semester | | |
| | <u>Single</u> | <u>Double</u> |
| Pioneer Hall | n/a | \$ 3,107 |
| Cornhusker Hall | \$ 2,898 | \$ 2,758 |
| Prairie Hall | \$ 3,998 | \$ 3,858 |
| * Based on 160 board days for fall 2020 and spring 2021 | | |

| <u>Single</u> | <u>Double</u> |
|-----------------|-----------------|
| <u>% change</u> | <u>% change</u> |
| n/a | 1.3% |
| 1.4% | 1.5% |
| 1.0% | 1.0% |

| Milford Summer Rate--Room Only Per Week | | |
|--|---------------|---------------|
| | <u>Single</u> | <u>Double</u> |
| Pioneer Hall | n/a | \$ 119.00 |
| Prairie Hall | \$ 175.00 | \$ 166.00 |

| Milford Summer Rate--Room Only Per Week | | |
|--|---------------|---------------|
| | <u>Single</u> | <u>Double</u> |
| Pioneer Hall | n/a | n/a |
| Prairie Hall | n/a | n/a |

| | |
|-----|-----|
| n/a | n/a |
| n/a | n/a |

| Beatrice Residence Halls 2020-2021 | | |
|---|---------------|---------------|
| 14 Meal Plan per Week: 108 Day Meal Plan per Semester* | | |
| | <u>Single</u> | <u>Double</u> |
| Eisenhower, Roosevelt, Washington Halls | n/a | \$ 4,038.00 |
| Homestead Hall | \$ 4,038.00 | \$ 3,898.00 |
| * Based on 217 board days for fall 2020 and spring 2020 | | |

| Beatrice Residence Halls 2019-2020 | | |
|---|---------------|---------------|
| 14 Meal Plan per Week: 108 Day Meal Plan per Semester* | | |
| | <u>Single</u> | <u>Double</u> |
| Eisenhower, Roosevelt, Washington Halls | n/a | \$ 3,998.00 |
| Homestead Hall | \$ 3,998.00 | \$ 3,858.00 |
| * Based on 217 board days for fall 2020 and spring 2020 | | |

| <u>Single</u> | <u>Double</u> |
|-----------------|-----------------|
| <u>% change</u> | <u>% change</u> |
| n/a | 1.0% |
| 1.0% | 1.0% |

| 17 Meal Plan per Week: 108.5 Day Meal Plan per Semester* | | |
|---|---------------|---------------|
| | <u>Single</u> | <u>Double</u> |
| Eisenhower, Roosevelt, Washington | n/a | \$ 4,097.00 |
| Homestead Hall | \$ 4,097.00 | \$ 3,957.00 |
| * Based on 217 days for fall and spring semesters | | |

| 17 Meal Plan per Week: 108.5 Day Meal Plan per Semester* | | |
|---|---------------|---------------|
| | <u>Single</u> | <u>Double</u> |
| Eisenhower, Roosevelt, Washington | n/a | \$ 4,059.00 |
| Homestead Hall | \$ 4,059.00 | \$ 3,919.00 |
| * Based on 217 days for fall and spring semesters | | |

| | |
|------|------|
| n/a | 0.9% |
| 0.9% | 1.0% |

| Beatrice Summer Rate--Room Only Per Week | | |
|---|---------------|---------------|
| | <u>Single</u> | <u>Double</u> |
| Eisenhower, Roosevelt, Washington | n/a | \$ 175.00 |
| Homestead Hall | \$ 175.00 | \$ 166.00 |

| Room rate only per week | | |
|--|---------------|---------------|
| | <u>Single</u> | <u>Double</u> |
| Rates were established by the session length | | |

| | |
|-----|-----|
| n/a | n/a |
| n/a | n/a |

Dr. Paul Illich's President's Evaluation Statement 2019

Our Mission statement states that we are to empower and transform our students and the diverse communities we serve. Therefore, as a Board we have pledged to grow and serve our communities by constructing state of the art facilities, supporting expansion of programming to provide a trained workforce, and providing the opportunity for students through the academic transfer program to obtain affordable degrees.

We as a Board wish to express our appreciation for Dr. Illich's continued leadership. Dr. Illich provides the leadership skills to continue to lead the college in a positive manner.

The Southeast Community College's Board of Governors recently completed Dr. Illich's evaluation, which focused on the goals established for Dr. Illich. After reviewing all the evaluation information provided by board member, it was found that Dr. Illich was consistently rated as exceptional, exceeding or meeting the expectations set forth by the Board of Governors. The Board Of Governors has directed Dr. Illich to continue to lead the college in a positive successful manner. The Board of Governor's recognizes that Dr. Illich works with staff and administrators to effectively analyze relevant information to determine positive resolutions.

The Board of Governors looks forward to continuing to work with Dr. Illich and we wish to express our appreciation for his effective and continued leadership.

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

December 9, 2019

| Personnel Report: Staff (Non-Faculty) | | | | | | | | | |
|--|--|-------------|--|-----------|-----------|-----------|-----------|-----------------------|--------------------------|
| ACTION TAKEN | | | | | | | | | |
| NAME | ASSIGNMENT | RANK | | AD | RP | RS | TR | EFFECTIVE DATE | COMMENT |
| Aksamit, Lisa | Catering Coordinator/Event Consultant – Dining Halls | N04 | | | | X | | 12/31/19 | Position Eliminated |
| Danley, Nancy | Administrative Assistant – Student Affairs | N08 | | | | X | | 2/28/20 | Retirement |
| Eggerling, Ronda | LRC Media Production/Services – Technology | N10 | | | | X | | 1/23/20 | Retirement |
| Lamblin, Shane | Help Desk Technician – Technology | N16 | | | | X | | 11/19/20 | Resignation |
| Loos, Sam | Safety & Security Coordinator – Human Resources | N16 | | | | | | 12/1/19 | Reclassification |
| Lupori, Jeanette | Food Services Manager/Cook | P02 | | | | X | | 12/31/19 | Position Eliminated |
| Meints, Mark | Safety & Security Coordinator – Human Resources | N16 | | | | | | 12/1/19 | Reclassification |
| Murtagh, Sarah | Assistant Director Training Solutions – Continuing Education | P02 | | | X | | | 1/13/20 | Replaces Carol Gustafson |
| Rediger, Clark | Maintenance Worker I – Physical Plant | N09 | | | | X | | 2/07/20 | Retirement |
| Wheeler, Gehan | Transitions Advisor/Tutoring Coordinator – Instruction | P02 | | X | | | | 12/09/19 | Expanded 2018 |

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

December 9, 2019

Personnel Report: Faculty

ACTION TAKEN

| NAME | ASSIGNMENT | SALARY | AD | RP | RS | TR | EFFECTIVE DATE | COMMENT |
|----------------|--|--------|----|----|----|----|----------------|------------------------|
| Aajul, Sheri | Instructor, Math - Arts & Sciences Division | | | | X | | 12/20/19 | Resignation |
| Ayala, Mariano | Instructor, Spanish – Arts & Sciences Division | | | X | | | 1/6/20 | Replaces Amanda Baron |
| Spier, Sarah | Instructor, Biology – Arts & Sciences Division | | | X | | | 1/6/20 | Replaces Bruce Stephen |
| Corey, Tyler | Instructor, Biology – Arts & Sciences Division | | | X | | | 8/20/20 | Replaces Celia Ison |

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer