



Chairperson Neal Stenberg called the regular meeting of the Southeast Community College Board of Governors to order at 3:00 p.m. on Tuesday, February 21, 2023, at the Jack J. Huck Continuing Education Center, 301 S. 68th Street Place, Lincoln, NE.

ROLL CALL:

Present:

Nancy Seim, Lincoln
Brandon Gunther, Hickman
Kathy Boellstorff, Johnson
Arlyn Uhrmacher, Lincoln
Chuck Byers, McCool Junction
Kristin Yates, Lincoln
Joann Herrington, Lincoln
James Sherwood, Lincoln
Carina McCormick, Lincoln
Linda Hartman, Faculty Representative
Neal Stenberg, Lincoln

Absent:

Chairperson Stenberg welcomed everyone to the meeting.

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Stenberg stated the public meeting notice had been published in the Lincoln Journal Star on Monday, February 13, 2023, as well as posted on the bulletin board in the Area Office and on the website. He indicated that the meeting is conducted according to the principles of the revised *Robert's Rules of Order*.

Chairperson Stenberg indicated that supplementary materials were available for the public, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, item number 11. To testify during this time any member of the audience may approach the Board. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

CONSENT AGENDA

- 1) Approval of Agenda as Presented
- 2) Approval of Minutes of January 17, 2023, Regular Board Meeting
- 3) Approval and Ratification of Bills and Claims
- 4) Approval of Personnel Changes for College Administrative and Support Personnel
- 5) Approval of Hiring / Resignations / Terminations of Instructional Staff

- 6) Ratify Appointment of Board Teams
- 7) Annual Approval of Administrative Organizational Chart (9.1)

Chairperson Stenberg asked for discussion. After obtaining the unanimous consent of the Board, Chairperson Stenberg stated that item two, Approval of Minutes of January 17, 2023 Regular Board Meeting, would be removed, and that consideration of that item would be postponed until the meeting scheduled for March 7, 2023.

Mr. Uhrmacher moved acceptance of the consent agenda items one, three through seven and removal of item two. Seconded by Ms. Herrington.

Roll call vote follows:

FOR (10):

Uhrmacher
Herrington
Seim
Boellstorff
Byers
Gunther
Yates
McCormick
Sherwood
Stenberg

AGAINST (0)

ABSENT (0):

Motion Carried

Dr. McCormick stated:

Mister President, with regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to voucher number V0839864 and vote to approve all other bills and claims and all other Consent Agenda items.

Mr. Byers stated:

Mister President, with regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to voucher number V0839822 and vote to approve all other bills and claims and all other Consent Agenda items.

FINANCIAL REPORT

Financial Summary through January 31, 2023

General Fund	Budget <u>22-23</u>	Year to Date through January 31, 2023			
		Budget	Actual	Variance	% Variance
Revenues:					
State aid	29,873,785	14,936,893	14,936,893	-	--
Local taxes	50,778,465	23,022,688	21,440,952	(1,581,736)	-6.87%
Tuition	16,352,786	14,881,035	14,507,642	(373,393)	-2.51%
Other	800,000	466,667	1,279,481	812,814	174.17%
Total Revenues	97,805,036	53,307,283	52,164,968	(1,142,315)	-2.14%
Expenses					
Personal services	79,558,385	46,409,059	41,670,942	(4,738,117)	-10.2%
Operating	16,842,756	9,824,940	11,437,056	1,612,116	16.4%
Travel	391,555	228,408	116,877	(111,531)	-48.8%
Equipment	1,012,340	478,640	1,223,322	744,682	155.6%
Total Expenses	97,805,036	56,941,047	54,448,197	(2,492,850)	-4.4%
Net Position	-	(3,633,764)	(2,283,229)	1,350,535	

Dr. Illich reviewed the financial report for the period through January 31, 2023. He also reviewed the investment accounts.

The budget report ending January 31, 2023 showed:

Percentage of Budget year: 58.3%
 Percentage of Budget spent: 55.7%
 Percentage of Board budget spent: 57.5%

Ms. Boellstorff moved acceptance of the financial report. Seconded by Dr. McCormick.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (10):

Boellstorff
 McCormick
 Yates
 Sherwood
 Seim
 Gunther
 Byers
 Uhrmacher
 Herrington
 Stenberg

AGAINST (0)

ABSENT (0):

Motion Carried

BOARD MEMBER REPORTS

Dr. McCormick shared information related to LB637.

Mr. Byers stated he attended the SCC Agriculture Exposition.

Mr. Uhrmacher discussed NCCA session regarding LB783.
Ms. Boellstorff stated she attended the SCC Agriculture Exposition.
Ms. Hartman stated she attended the Learn International Nebraska webinar.
Chairperson Stenberg stated he attended the LB783 hearing.

BOARD TEAM REPORTS

Executive. Chairperson Stenberg mentioned the CEO evaluation and stated a Work Session would be held on March 7, during which the CEO evaluation would be completed. He also indicated the Planning Team was asked to consider changes to the monthly meeting schedule and to finalize a proposed 2023-2024 calendar by May 12. He further stated that the District 1 vacancy had been published.

Finance & Facilities. Ms. Boellstorff stated the team did not meet prior to the board meeting. She reminded the Board that the groundbreaking for the Sandhills Global Technology Center will be held March 22.

TCA Representative. Mr. Uhrmacher stated there was an increase in enrollment and discussed upcoming TCA events.

- Open House is scheduled for March 26 at 1 p.m. to 3 p.m.
- Career Fair is scheduled for April 6.

Mr. Uhrmacher also stated the TCA 2023-2024 calendar will coincide with the SCC calendar.

NCCA Representative. Mr. Byers discussed other legislative bills that are being looked at.

PRESIDENT'S REPORT

- Dr. Illich discussed the LB783 testimonies.
- He indicated LB689 hearing is set for February 24.
- NCCA Legislative Day is scheduled for February 22 at 9:30 a.m.
- HLC Criteria 2C feedback deadline February 22.
- HLC final report is March 27.
- He mentioned a mini mock interview with the board will take place during the Work Session on March 7, as well as the CEO evaluation.

Student Performance Report: Institutional Research Staff

Dr. Illich reported an overall enrollment increase and a significant increase in enrolment at Milford Campus. Student Success rate had been steady throughout the last few years.

FACULTY ASSOCIATION REPORT

Theresa Hruza, Faculty Association Area President, discussed the Dale P. Parnell Faculty of Distinction Recognition 2023. She stated the SkillsUSA State and National competition will be held in April and the SCC Transportation Day event had 400 scheduled attendees. She also stated the Beatrice Men's Basketball team ranked 20th in the nation.

STUDENT ACTIVITIES REPORT

Lincoln Campus Student Senate Wellness Chair, Jed Morton, reported on upcoming wellness events and celebrating the new student center.

PUBLIC COMMENT

Chairperson Stenberg asked for public comment. There was none.

Chairperson Stenberg declared the Board in recess at 4:15 p.m.

Chairperson Stenberg declared the Board in session at 4:25p.m.

Dr. Yates left the meeting at 4:17p.m.

ADMINISTRATIVE PRESENTATION/BOARD REVIEW

Instructional Presentation: Marguerite Himmelberg, Executive Director of Continuing Education, Office of Work-Based Learning discussed the workforce crisis.

Connie Russell, Apprenticeship Director, stated that SCC established a registered apprenticeship program in January 2023. She discussed employers have shown interest in Electromechanical.

Rod Rhodes, Administrative Director, Work-Based Learning, discussed strategies included in Prior Learning Assessment (PLA), short term training opportunities such as industry certification, on-going certification, and micro-credential.

Beatrice Campus Custom Farming Agreement

Amy Jorgens, Vice President of Administrative Services, reported on the Beatrice Campus Custom Farming Agreement.

DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

Beatrice Campus Custom Farming Agreement

Ms. Seim motioned to approve the Beatrice Campus Custom Farming Agreement with SCC Educational Foundation. Seconded by Mr. Uhrmacher.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (9):

Seim
Uhrmacher
McCormick
Boellstorff

AGAINST (0)

ABSENT (1)

Yates

Byers
Sherwood
Herrington
Gunther
Stenberg

Motion Carried

Water Damage Settlement – Lincoln Campus

Amy Jorgens, Vice President of Administrative Services reported on the Water Damage Settlement. After obtaining the unanimous consent of the Board, Chairperson Stenberg stated that Board action on the water damage settlement would be postponed to March 7.

Chairperson Stenberg asked for discussion. There was none.

Sandra Hoffman Resignation

Dr. Sherwood motioned to approved Sandra Hoffman’s letter of resignation with regret. Seconded by Mr. Byers.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (9):	AGAINST (0)	ABSENT (1)
Sherwood		Yates
Byers		
Gunther		
Uhrmacher		
Herrington		
Boellstorff		
McCormick		
Seim		
Stenberg		

Motion Carried

LEGAL COUNSEL REPORT

Derek Aldridge, Legal Counsel, stated there was no report.

TIME AND PLACE FOR MARCH MEETING

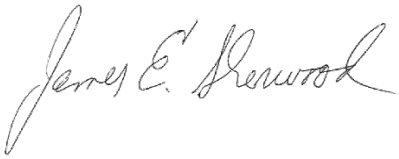
Chairperson Stenberg reminded the Board a Work Session is scheduled for March 7, 2023 at the Jack J. Huck Continuing Education Center, 301 S. 68th Street Place, Lincoln, NE. at 10:00 a.m.

GOOD OF THE ORDER. There was none.

ADJOURNMENT

Chairperson Stenberg adjourned the meeting at 5:11p.m.

James Sherwood

A handwritten signature in cursive script that reads "James E. Sherwood". The signature is written in black ink and is positioned below the printed name.

Secretary

**SOUTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

Tuesday, February 21, 2023

Southeast Community College
Jack J. Huck Continuing Education Center
301 S. 68th Street Place, Lincoln, Nebraska
Rooms 303 & 304

REGULAR MEETING AGENDA – 3:00 P.M.

- | | |
|---|---------|
| 1. Meeting Called to Order | 3:00 pm |
| 2. Roll Call | 3:03 |
| 3. Public Meeting Law Compliance Statement | 3:05 |
| 4. Consent Agenda | 3:07 |
| a. Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items | |
| 1) Approval of Agenda as Presented | |
| 2) Approval of Minutes of January 17, 2023, Regular Board Meeting | |
| 3) Approval and Ratification of Bills and Claims | |
| 4) Approval of Personnel Changes for College Administrative and Support Personnel | |
| 5) Approval of Hiring / Resignations / Terminations of Instructional Staff | |
| 6) Ratify Appointment of Board Teams | |
| 7) Annual Approval of Administrative Organizational Chart (9.1) | |
| 5. Financial Report | 3:12 |
| 6. Board Member Reports | 3:22 |
| 7. Board Team Reports | 3:27 |
| 8. President's Report | 3:32 |
| 9. Faculty Association Report | 3:47 |
| 10. Student Activities Report | 3:50 |
| 11. Public Comment | 3:55 |
| 12. Administrative Presentation/Board Review | |
| a. Instructional Presentation: Marguerite Himmelberg, Executive Director; Rod Rhodes, Administrative Director; Connie Russell, Apprenticeship Director Continuing Education, Office of Work Base Learning | 4:00 |
| b. Beatrice Campus Custom Farming Agreement | 4:10 |
| Break | |
| 13. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO: | |
| a. Beatrice Campus Custom Farming Agreement | 4:30 |
| b. Water Damage Settlement – Lincoln Campus | 4:35 |

- | | |
|--------------------------------------|------|
| c. Sandra Hoffman Resignation | 4:40 |
| 14. Legal Counsel Report | 4:45 |
| 15. Time and Place for March Meeting | 4:47 |
| 16. Good of the Order | 4:50 |
| 17. Adjournment | 4:52 |

The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.

*** Proof of Publication ***

State of Nebraska)
Lancaster County) SS.

**NOTICE OF THE MEETING
OF THE BOARD OF GOVERNORS
OF THE SOUTHEAST
COMMUNITY COLLEGE AREA**
February 21, 2023
3:00 P.M.
Location: Southeast Community
College
Jack J. Huck Continuing Education
Center, Rooms 303 & 304
301 S. 68th Street Place,
Lincoln, NE
Notice is hereby given that the
regular meeting of the Board of
Governors of the Southeast Com-
munity College Area, will be held at
3:00 p.m. on February 21, 2023, in
the Southeast Community College
Area -- Jack J. Huck Continuing
Education Center, 301 S. 68th
Street Place, Lincoln, NE -- rooms
303 & 304. The agenda for the
meeting, kept continuously current,
is available for public inspection
during regular business hours at the
Jack J. Huck Continuing Education
Center, 301 South 68th Street
Place, Lincoln, Nebraska.
THE BOARD OF GOVERNORS OF
THE SOUTHEAST COMMUNITY
COLLEGE AREA
1139259 2:13 ZNEZ

SOUTHEAST COMMUNITY COLLEGE-LINCOLN

301 S 68TH ST PLACE Floor 5
LINCOLN, NE 68510

ORDER NUMBER 1139259

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper and that said newspaper is the legal newspaper under the statutes of the State of Nebraska.

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Clerk of the Lincoln Journal Star

Signature Mary Uboha Date 2/14/23

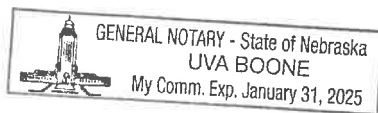
Section: Class Legals
Category: 0099 LEGALS
PUBLISHED ON: 02/13/2023

TOTAL AD COST: 38.09
FILED ON: 2/14/2023

Subscribed in my presence and sworn to before me on

Feb 14, 20 23

U Boone Notary Public



**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

February 7, 2023

Personnel Report: Staff (Non-Faculty)									
ACTION TAKEN									
NAME	ASSIGNMENT	RANK	SALARY	AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Campbell, Tobbie	Custodian II-Lincoln	N12				X		2/06/23	Retirement
Dickinson, Lindsay	From: Library Resource Specialist-Milford to Associate Director of Registration and Records-Milford	P02			X		X	2/06/23	Transfer to Replace
Hill, Mary	Campus Operations Assistant-Lincoln	N06			X			3/06/23	Replacing
Hollmann, Crystal	Associate Director of Marketing-Area Office	A05				X		2/03/23	Resignation
Nguyen, Uyen	Administrative Assistant I, Financial Aid-Lincoln	N08			X			2/06/23	Replacing
Olive, Jennifer	Human Resource Coordinator-Area Office	P02			X			3/06/23	Replacing
Pack, Terry	Director of Student Development and Engagement/Athletic Coach	P01			X			2/06/23	Replacement
Steinhour, Elizabeth	Assistant Director of Continuing Education-Milford	P02				X		4/14/23	Resignation
Wach, Aelx	Associate Director, Institutional Research and Data Analytics-Area Office	A05			X			2/06/23	Replacing

AD=Addition RP=Replacement RS=Resignation TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

February 7, 2023

Personnel Report: Staff (Faculty)

PERSONNEL REPORT: STAFF (FACULTY)								
ACTION TAKEN								
NAME	ASSIGNMENT	SALARY	AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Coffin, Vicki	Instructor, Nursing Assistant-Lincoln				X		7/31/23	Retirement
Shubham, Fnu	Instructor, Programming-Lincoln			X			3/06/23	Replacing
Walbridge, Randy	Instructor, Nondestructive Testing-Milford				X		7/31/23	Retirement

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

Board Report	SOUTHEAST COMMUNITY COLLEGE		
	Approved Position Requisitions		
Application Deadline Date	Job Title	Justification	Status as of 2/15/2023
Open Until Filled	Learning Center Coordinator (Wahoo)	Replacement	
Open Until Filled	Computer Applications Workforce Trainer	New Grant Funded Position	
Open Until Filled	Career Services Specialist/Athletic Coach	Replacement	
12/1/2022	Instructor, Emergency Medical Services/Paramedic	Replacement	To Team
1/3/2023	Data Analyst	Replacement	To Team
1/3/2023	Dean of Students/Assistant Athletic Director	Replacement	To Team
1/10/2023	Instructor, Practical Nursing - Beatrice and Milford	Replacement	To Team
1/10/2023	Instructor, ADN/LPN Nursing	Replacement	To Team
1/10/2023	Instructor, Associate Degree Nursing	Replacement	To Team
2/8/2023	Student Affairs Technician - Beatrice	Replacement	To Team
2/8/2023	Instructor, Speech Communication - Beatrice	Replacement	To Team
2/8/2023	Senior Director, Workforce Solutions	Replacement	To Team
2/8/2023	Environmental Health and Safety and Quality Assurance Coordinator	New Expanded Position	To Team
2/8/2023	Student Affairs Technician - Beatrice	Replacement	To Team
2/12/2023	College Advisor (Milford)	Replacement	To Team
2/13/2023	Administrative Assistant I - Admissions	Replacement	To Team
2/13/2023	Library Resource Center Specialist (Milford)	Replacement	To Team
2/13/2023	Library Resource Center Specialist (Beatrice)	Replacement	To Team
2/19/2023	Administrative Assistant II - Business Division	Replacement	
2/19/2023	Account Clerk III	Replacement	
2/19/2023	Associate Director, Marketing	Replacement	
2/19/2023	Instructor, Business	Replacement	
2/26/2023	Custodian I (FTT)	Replacement	
2/26/2023	Custodian II	Replacement	